

Appendix 1

Company Name:		Together for Children	
Reporting Period:		1 st April 2024 to 30th September 2024	

Payment terms including and standard contractual length of time for payment of invoices and the maximum contractual payment period, any changes to standard terms, whether suppliers have been notified or consulted on these changed

The Company aims to pay all undisputed invoices within 7 days from the date of invoice; however, there are some vendors setup for immediate payment and others with 30 day contracted payment terms. The agreed formal payment terms for reporting and monitoring purposes is 30 days.

Proportion of invoices paid beyond agreed terms (by percentage)	Average number of days taken to pay invoices from the date of issue
0.64%	4.00

Proportion of invoices paid within the following periods, where day 1 is the date of invoice (by percentage)

1 - 30 days	99.36%	Over 60 days	0.25%
31 - 60 days	0.39%		

Amount of interest paid (by number)	Amount of interest liable to pay (by number)
Information is not currently held in a format to identify the amount of interest paid for undisputed invoices not paid within 30 days	£4,069.13

Process for dispute resolution for overdue invoices:

The Company uses Sunderland City Council's Accounts Payable Service. Invoices which don't match the purchase order / goods receipt will be blocked and investigated. Blocked invoices on the financial system are monitored to ensure they don't become overdue. A customer service telephone number is available to suppliers for invoice queries.

We offer:		Have you requested payments to join or remain on a supplier list?
e-invoicing	No	No
Supply chain finance	No	If yes, which Code are you a member of?
Preferred Supplier Lists	No	
We are a member of a payment code?	Yes	Sunderland City Council is a member of the Prompt Payment Code