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# Application Form

# Funded childcare for children in foster care

For more information about who can apply, and the application process please visit:

<https://www.togetherforchildren.org.uk/childcare>

You need to speak to the child’s social worker before applying as all applications must be processed via them. If they agree, complete this form.

Once you and your partner (if applicable) have completed and signed the form, it must be counter-signed by a Service Manager within Together for Children. The social worker will arrange this.

If your application is successful, you will be provided with an eligibility code from the Families Information Service Team. You can also contact them if you have any questions about the process - Tel: 561 1446 or 561 3126.

**Please note:**

This form is **only** for children in foster care. If you are applying for your own children, use the childcare service: [www.childcarechoices.gov.uk/](http://www.childcarechoices.gov.uk/)

## Section 1 – about you (to be completed by the foster carer/s)

1.1 Your details:

|  |  |
| --- | --- |
| **Title** |  |
| **Legal First name** |  |
| **Legal Last name** |  |
| **Date of birth (DD/MM/YYYY)** |  |
| **National Insurance number** |  |
| **Address** |  |
| **Telephone** |  |
| **Postcode** |  |
| **Email address** |  |

1.2 If we need to contact you about this application, how would you prefer to be contacted?

[ ] By telephone: [ ] Email: [ ] Post:

1.3 Do you and your foster children live in England?

[ ] Yes

[ ] No

If no, speak to your local council about what childcare schemes are available in your area.

1.4 Are you a British/Irish national?

[ ] Yes

[ ] No

1.5 If you have answered “No” to 1.3:

Have you acquired settled or pre-settled status through the EU Settlement Scheme (EUSS);

Have you made an application through the EUSS and are waiting for a decision? or;

Are you appealing a decision on your EUSS application?

1.6 Are you subject to immigration rules that prevent you from receiving public funds?

[ ] Yes

[ ] No

## Section 2 – your employment details

2.1 Are you employed or self-employed outside your fostering responsibilities?

[ ] Yes

[ ] No

You can still answer yes if you are not currently working, for example, you are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.

2.2. Do you expect to earn more than £100,000 in this tax year (April to March)?

[ ] Yes

[ ] No

If your income is over this amount, you cannot get funded childcare.

2.3 If you are **not** employed outside your fostering responsibilities, select any that apply to you:

[ ] For Universal Credit purposes, I am assessed as having limited capability for work

[ ] I receive National Insurance credits because of incapacity or limited capability for work

[ ] I receive a Carer’s Allowance

[ ] I receive an Employment and Support Allowance

[ ] I receive Incapacity Benefit

[ ] I receive a Severe Disablement Allowance

If you get one of these benefits you **may** still be able to get funded childcare if you have a partner who holds additional employment outside their role as foster parent.

2.4 Do you have a partner who lives with you?

[ ] Yes

[ ] No

A person is your partner if you are married or in a civil partnership, and live together in the same household, or a couple who live together as if you are married or in a civil partnership.

If **Yes**: go to section 3.

If **No**: skip to section 6.

## Section 3 – your partner

3.1 Your partner’s details

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |
| **Date of birth (DD/MM/YYYY)** |  |
| **National Insurance number** |  |

3.2 Is your partner also a foster parent?

[ ] Yes

[ ] No

If **Yes**: go to section 4.

If **No**: please contact your local authority (see page 1) who will help you further.

## Section 4 –partner’s employment details

4.1 Is your partner employed or self-employed outside their fostering responsibilities?

[ ] Yes [ ] No

You can still answer yes if they are not currently working, for example, if they are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.

4.2 Does your partner expect their total taxable income in this tax year (March to April) to be more than £100,000?

[ ] Yes

[ ] No

If your partner’s income is over this amount, you cannot get funded childcare.

Now go to section 5.

## Section 5 – children who will get funded childcare

**N.B.** If you are fostering non-related children who could both be eligible for funded childcare, you will need to complete a separate application form for each child.

5.1 Foster children’s details:

|  |  |  |  |
| --- | --- | --- | --- |
| **First name** | **Last name** | **Date of birth (DD/MM/YYYY)** | **When do you expect the child in foster care to join a school reception year?**  **MM/YYYY** |
|  |  |  |  |
|  |  |  |  |

### Section 6 – declaration

6.1 Your declaration:

I declare that I am applying for funded childcare for the above named child/ren, to enable me to work outside of my fostering role, and that the information I have given on this form is correct and complete.

|  |  |
| --- | --- |
| **Signature** |  |
| **Date (DD/MM/YYYY)** |  |

6.2 Your partner’s declaration:

I declare that I am applying for funded childcare for the above named child/ren, to enable me to work outside of my fostering role, and that the information I have given on this form is correct and complete.

|  |  |
| --- | --- |
| **Your partner’s signature** |  |
| **Date (DD/MM/YYYY)** |  |

Please return this form to the child/ren’s social worker with evidence of employment or self-employment. This could be a pay slip or self-employed tax return.

### Section 7 – Together for Children – Service Manager Declaration

Before Together for Children can issue a code (if eligible) this form must be counter-signed by a Children’s Care Service Manager.

**Declaration by Service Manager**

I declare that I have seen evidence of employment outside fostering, and it has been discussed how this employment is consistent with the care plan for the foster child/ren listed in this application.

7.1 I confirm that I support this application for funded childcare in respect of the foster children listed in this application.

|  |  |
| --- | --- |
| **Signature** |  |
| **Position and contact details** |  |
| **Date (DD/MM/YYYY)** |  |

| **Your information**  To understand how Together for Children looks after the information you provide, please visit: <https://www.togetherforchildren.org.uk/about-us/access-infomation> |
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